



PUBLICATION OF DECISION LIST NUMBER 05/18-19

MUNICIPAL YEAR 2018/19

Date Published: 5 October 2018

This document lists the decisions taken by the Cabinet at its meeting on 2 October 2018. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 19 October 2018) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. Either a special meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) will be convened within three working days of the call-in request or the item will be placed on the Agenda of the next available meeting of that Committee, depending on which can be achieved earliest. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Corporate Director (Resources, Environment and Cultural Services).

If you have any queries or wish to obtain further report information or information on a decision please refer to:
Graham Seal, Governance Services Manager at the Council Offices, Campus East,
Welwyn Garden City, Herts AL8 6AE
Telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk

Cabinet Decisions

Tuesday 2 October 2018

SUBJECT / TITLE OF REPORT

Approval of New Anti-Bribery Policy

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Non-Key	Ian Colyer Tel: 01707 357413 1.colyer@welhat.gov.uk	No	Resources

DECISION:

The Cabinet approved the proposed Anti-Bribery Policy as recommended by the Standards Committee.

BACKGROUND:

Cabinet Decisions

Tuesday 2 October 2018

SUBJECT / TITLE OF REPORT

Risk Management

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Non-Key	Andy Cremer Tel: 01707 357169 a.cremer@welhat.gov.uk	No	Resources

DECISION:

The current Strategic Risk Register and top operational risks and particularly comments in respect of each risk where shown were noted.

BACKGROUND:

Cabinet Decisions

Tuesday 2 October 2018

SUBJECT / TITLE OF REPORT

Freedom of Information/Environment Information Regulations

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Non-Key	Ian Colyer Tel: 01707 357413 1.colyer@welhat.gov.uk	No	Resources

DECISION:

The volume and nature of the requests and the general upward trend in demand for information was noted.

BACKGROUND:

Cabinet Decisions

Tuesday 2 October 2018

SUBJECT / TITLE OF REPORT

Award of Corporate Cleaning Contract

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All Wards	No	Forward Plan Reference FP882	Mike Storey Tel: 01707 357457 m.storey@welhat.gov.uk	Yes by 11 October 2018	Resources

DECISION:

The procurement board recommendation that a two year contract (with two optional one year extensions) be awarded to Birkin Cleaning Services commencing on 1 January 2019 was approved by the Cabinet.

BACKGROUND:

Cabinet Decisions

Tuesday 2 October 2018

SUBJECT / TITLE OF REPORT

Queensway House, Hatfield Lift Replacement Project

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Hatfield Central Ward	No	Forward Plan Reference FP883	Ben Okagbue Tel: 01707 357036 b.okagbue@welhat.gov.uk	Yes by 11 October 2018	Social

DECISION:

The Cabinet approved the tender process recently undertaken in respect of the renewal of the passenger lift at Queensway House and the award of contract to Aspect Lifts.

BACKGROUND:

Cabinet Decisions

Tuesday 2 October 2018

SUBJECT / TITLE OF REPORT

Housing Maintenance Service Re-Procurement

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All Wards	No	Non-Key	Peter Gray Tel: 01707 357658 p.gray@welhat.gov.uk	No	Social

DECISION:

- (1) The General Procurement Board set up by the Cabinet would decide on the method of member involvement in the re- procurement.
- (2) The Cabinet approved the engagement of specialist consultants to advise on aspects of the procurement.

BACKGROUND:

Cabinet Decisions

Tuesday 2 October 2018

SUBJECT / TITLE OF REPORT

Asset Assessment Contract Procurement

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All Wards	No	Non-Key	Peter Gray Tel: 01707 357658 p.gray@welhat.gov.uk	No	Social

DECISION:

- (1) The Cabinet noted the tender process recently undertaken in respect of the appointment of an asset assessment consultant.
- (2) The Cabinet noted the award of the contract to the consultant that submitted the best overall tender having being evaluated on the basis of quality, innovation experience and price.

BACKGROUND:

Cabinet Decisions

Tuesday 2 October 2018

SUBJECT / TITLE OF REPORT

Write Off of Over £10,000

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Hollybush Ward	No	Non-Key	Farhad Cantel Tel: 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:

The Cabinet agreed to a non-domestic rate write off where the rate-payer had gone into liquidation and no further recovery action could be taken as detailed in the exempt report.

BACKGROUND: